



## Academic Enrichment Program (AEP) Policy

### Roles and Responsibilities

Policy Contact(s)	Assistant Dean for Pre-clerkship Curriculum, Director of Academic Success
Responsible	Office of Medical Education
Accountable	Office of Medical Education, Office of Student Affairs, Medical Students
Consulted	SOM Registrar
Informed	Academic Success Advisors, Course Faculty, Medical Students

### LCME Element

#### 11.1 Academic Advising and Academic Counseling

A medical school has an effective system of academic advising in place for medical students that integrates the efforts of faculty members, course and clerkship directors, and student affairs staff with its counseling and tutorial services and provides medical students academic counseling only from individuals who have no role in making assessment or promotion decisions about them.

### Purpose and Scope

The policy defines the conditions that require student enrollment in AMED 543 (Academic Enrichment Program) and the steps required for successful completion. It also explains the impact on student enrollment for pre-clerkship electives.

The policy applies to all medical students enrolled in the MD program at the University of Maryland School of Medicine during the pre-clerkship phase of their education.

### Policy

Students who meet academic criteria, putting them at risk for academic challenges in future courses and board exams, will be enrolled in the Academic Enrichment Program (AEP). The AEP provides enrolled students with structured support to facilitate their academic improvement and success.

#### Criteria for enrollment in the AEP:

- Failure of any assessment in the Foundations course.
- Failure of any two assessments in the first academic year.
- Weighted exam score average of 77% or lower in a tier-graded course.
  - Applies to all first-year courses.
  - Applies to CRP (Cardiovascular, Renal, and Pulmonary) for second-year courses.

Students will automatically be enrolled in the course for two consecutive terms, unless they meet the criteria for early disenrollment. Students who successfully pass the course will not be re-enrolled if they meet the at-risk criteria in a future term.

Students may participate in a single-term option (early disenrollment) of the course if they meet all the criteria below within the initial term of AEP enrollment. Students who meet the early disenrollment criteria may opt to remain enrolled for a second term. This option would result in a transcript notation of Audit and would not result in elective credit.

- Successfully complete all requirements listed in the syllabus
- Score at/or above the mean on three exams after enrollment
- No subsequent exam failures

If a student is enrolled in the AEP prior to the selection of pre-clerkship electives (i.e., failing an assessment in Foundations), they will not be allowed to enroll in a pre-clerkship elective.

Students enrolled in the AEP based on failing two assessments or failing a course with tiered grading will be withdrawn from any concurrent pre-clerkship elective at the time of enrollment in AEP. Students who are enrolled in the AEP due to their weighted exam score average, and who are also enrolled in a pre-clerkship elective, will be allowed to continue with that elective if they choose.

A maximum of 4 credits (elective credits) will be awarded to students who complete the requirements of the course over at least two terms.

#### **Exceptions**

Failure of this course will not contribute to a student's dismissal if they fail another course.

#### **Sanctions**

The course is Pass/Fail. If a student fails to complete the requirements of the course as outlined in the syllabus, they will receive a failing grade and will be referred to the Advancement Committee

#### **Forms**

N/A

#### **Related Policies/Procedures**

Pre-clerkship Elective Policy

#### **History**

Approved by CCC: March 18, 2025

Effective Date: August 1, 2025